**Email #1: Enrollment Meeting Invitation**

*Send this email two weeks before your company’s benefits enrollment meeting. Download this template from RenaissanceForEmployers.com and personalize with your company’s enrollment meeting information.*

Subject Line: SAVE THE DATE!

<First Name>,

Did you know ancillary benefits, such as dental and vision insurance, can help keep both your body and your bottom line healthy?

That’s why <Company Name> has chosen Renaissance as your ancillary benefits provider. Your benefits package includes affordable access to:

<Select Appropriate Coverage Options>

* Dental Insurance: Strong PPO network with more than 300,000+ dental care locations\* across the country offers broad access and significant savings.
* Vision Insurance: Best-in class vision coverage provided by VSP® Vision Care means access to 91,000\*\* access points with the lowest out-of-pocket costs.
* Life Insurance: Helps protect your loved ones and provides you with peace of mind.
* Disability Insurance: Cost-effective protection for your financial well-being.

There will be a mandatory employee meeting where you will learn about your benefits, get your questions answered and find out how to enroll. Mark your calendar and plan on attending <this/one of these> meeting(s):

* Date, time, location
* Date, time, location
* Date, time, location

See you there!

<Signature>

P.S. Don’t miss this important meeting. If you have questions, contact <Benefits Manager>

\*Renaissance internal data 2018

\*\*VSP internal data